

Annex to order No. 72/2022 Rector
of the Wrocław University of Environmental and Life Science
of March 16th. 2022

**Regulations for the recruitment of Participants
of Intensive International Education Programs under the Project
'Excellence in clinical science - the project of improving clinical competencies of
students of Veterinary Medicine Faculty of the Wrocław University of Environmental
and Life Sciences', implemented by the Wrocław University of Environmental and Life
Sciences from the SPINAKER Program, financed by the National Agency for Academic
Exchange in accordance with the financing agreement No.
PPI/SPI/2020/1/00067/U/00001 of July 22th, 2021.**

GENERAL PROVISIONS

§1

1. These Regulations define the rules of recruiting foreign students of the last clinical years of veterinary medicine to participate in Intensive International Education Programs under the project „*Excellence in clinical sciences - project of improving clinical competencies of students of Veterinary Medicine Faculty of Wrocław University of Environmental and Life Sciences*”, financed by the National Agency for Academic Exchange in accordance with the agreement for co-financing No. PPI/SPI/2020/1/00067/ U/00001 of 22 July 2021, implemented by the Wrocław University of Environmental and Life Sciences under the SPINAKER Program - Intensive International Education Programs.
2. The SPINAKER Program - Intensive International Education Programs is co-financed by the European Social Fund under the Knowledge Education Development Operational Program (POWER), a non-competition project entitled „*Supporting the institutional capacity of Polish universities through the creation and implementation of international study programs*” (no. POWR.03.03.00-00-PN16/18), Priority axis III „*Higher education for the economy and development*”, Action 3.3. „*Internationalization of Polish education higher*”.
3. The project is implemented in the period from 1st August 2021 to 31st August 2023.
4. The aim of the Project is to develop and implement three International Intensive Education Programs (IIEP) for foreign students of the last clinical years of veterinary studies (hereinafter: foreign students), thanks to which the degree of internationalization of the Faculty of Veterinary Medicine of the Wrocław University of Environmental and Life Sciences will increase.

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5. The target group will be a group of 90 foreign students, including 60 foreign students, studying at the Wrocław University of Environmental and Life Sciences under the English Division, Erasmus +/CEEPUS Program) and 30 veterinary students from other foreign universities, acquired as part of academic exchange. Each of the three IIEP will be attended by a group of 30 foreign students of the last clinical years of veterinary medicine, including a group of 10 students acquired during the academic exchange.
6. Intensive International Education Programs dedicated to diseases of individual animal species will be conducted in the form of the so-called blended learning in the form of online lectures (34 didactic hours), practical workshops (16 didactic hours).
7. The program scope of the Intensive International Education Programs includes the following education programs:

IIEP 1. „IIEP Horse diseases”

„The IIEP Horse Diseases course” will be conducted by high-class veterinary specialists from the following colleges: European College of Equine Internal Medicine and European College of Veterinary Surgeons. The discussed topics will cover the most common problems related to internal equine diseases, orthopedic issues and basic surgical procedures.

IIEP 2. „IIEP Farm animals’ diseases”

„IIEP Farm animal’s diseases” will be conducted by high-class veterinary specialists from the following colleges: European College of Bovine Health Management and European College of Porcine Health Management. It is planned to conduct prevention and treatment classes in large-scale herds as well as practical classes with the use of live animals, training on cadavers and conducting training sections.

IIEP 3. „IIEP Dogs and cats diseases”

„IIEP Diseases of dogs and cats” will be conducted by high-class veterinary specialists from the following colleges: European College of Veterinary Internal Medicine - Companion Animals and European College of Animal Reproduction. Planned classes will cover the most important internal problems, as well as those related to the reproduction of companion animals. As part of the practical classes, workshops are planned on imaging the reproductive system, the circulatory system and the abdominal cavity.

8. Foreign students from the academic exchange will be granted residence scholarships in the amount of PLN 4,920.00. The scholarship may be used for: purchase of a plane ticket
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from the country of the project participant in the amount of PLN 1,700.00, accommodation costs (7 days, hotel with breakfast) in the amount of PLN 2,500.00, food costs during the implementation of the Action in the amount of PLN 595.00 PLN (7 days x PLN 85.00) and insurance costs for the duration of the Action in the amount of PLN 125.00.

9. Participation in the Project is free of charge.
10. Support covers the implementation of Intensive International Education Programs.

§ 2

The terms used in these regulations have the following meanings:

Project	'Excellence in clinical science - the project of improving clinical competencies of students of Veterinary Medicine Faculty of the Wrocław University of Environmental and Life Sciences', the SPINAKER Program, financed by the National Agency for Academic Exchange in accordance with the agreement on co-financing No. PPI/SPI/2020/1/00067/U/00001 of July 22, 2001 implemented by the Wrocław University of Environmental and Life Sciences
Beneficiary	Institution implementing the Project: Wrocław University of Environmental and Life Sciences (hereinafter referred to as UPWr)
Project management team	The team of Beneficiary employees responsible for the Project management on the basis of the Order No. 185/2021 Rector of the Wrocław University of Environmental and Life Science dated September 30th. 2021 (§ 1, § 2)
Candidate	a student meeting the recruitment criteria, declaring a willingness to participate in the Project
Project participant	a student who meets all the criteria for participation in the Project, qualified to participate in the Project
Selection Committee	A Project management team, performing the tasks described in the Order No. 185/2021 Rector of the Wrocław University of Environmental and Life Science dated September 30th. 2021 (§ 4 item 2)

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Project Office	Center for Students Affairs, ul. C. K. Norwida 25, 50-375 Wrocław, room 2, tel.71 320 51 47, e-mail: spinaker.wet@upwr.edu.pl
Financing Institution	National Agency for Academic Exchange (NAWA)
WMW	Veterinary Medicine Faculty
Regulations	Regulations for the recruitment of Participants to the Project
Project manager	Dr. Katarzyna Lech-Książkiewicz

RECRUITMENT OF PARTICIPANTS FOR INTENSIVE INTERNATIONAL EDUCATION PROGRAMS

§ 3

Foreign students of the last clinical years of studies in the field of veterinary medicine with official confirmation from the university may apply to participate in the Project.

1. Foreign students studying at the Wrocław University of Environmental and Life Sciences in the field of veterinary medicine will be informed about the start of recruitment for participation in the Project on the website of the Wrocław University of Environmental and Life Sciences and on the website of the Faculty of Veterinary Medicine.
2. Students studying veterinary medicine at foreign universities will be additionally informed about the possibilities of participation in the Project by the International Veterinary Students Association (IVSA), using electronic communication channels.
3. The recruitment process of Participants to the Project will be carried out before the commencement of activities planned for the Project, according to the Project schedule, based on determined criteria and limits of places, referred to in these Regulations.
4. Students interested in participating in the Project are obliged to send completed and signed application documents (listed in item 5, points 1-8) as scans via e-mail to the following address: spinaker.wet@upwr.edu.pl by the date specified in the recruitment announcement.
5. Foreign students qualified for participation in the Project will deliver completed and signed documents (paper version) by the first day of commencement of on-line

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lectures to the following address Wrocław University of Environmental and Life Sciences, C. K. Norwida 25, Wrocław, 50-375 Wrocław, Center of Student Affairs, room 2:

1. Project application form (Annex No. 1),
 2. Declaration of accession to the Project (Annex No. 2),
 3. Project Participant's personal data form to be entered into the NAWA ICT system in terms of monitoring of Project participants (Annex No. 3),
 4. Declaration of the Project Participant regarding personal data GDPR POWER (Annex No. 4),
 5. Project Participant's declaration regarding the personal data of the GDPR NAWA (Annex No. 5),
 6. Additional consent of the Project Participant to the processing of personal data (Annex No. 6),
 7. English language certificate at B2 level,
 8. Confirmation of the student status issued by the home university.
6. It is allowed to submit application documents signed with an electronic signature.
 7. If the application does not meet the formal requirements, the candidate will be sent information on formal defects and the possibility of supplementing the application within seven days from the date of receipt of the information. If the formal deficiencies are not corrected, the application for participation will be left without consideration.
 8. Foreign students qualified to participate in the Project will become Project Participants and will pursue only one of the Intensive International Education Programs of study of their choice.
 9. Recruitment will be conducted on the basis of the principle of equal opportunities and non-discrimination, enabling fair and full participation in the Project to all people in the target group, regardless of gender, disability, race or ethnic origin, religion or belief, sexual orientation. Recruitment of Participants to the Project will be conducted in an impartial, open manner, based on the same criteria for all candidates.
 10. In the qualification procedure the order of applications is decisive. The date of submitting the application documents is the date of their receipt at the Wrocław University of Environmental and Life Sciences.
 11. The recruitment procedure includes the following stages:
 - a) submission of application documents by candidates,
 - b) verification of documents by the Recruitment Committee,

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- c) selection of Project Participants,
 - d) notification of candidates on qualifying to participate in the Project (to the e-mail address of the candidate indicated in the application documents).
12. The list of Project Participants will be available at the Project Office.

RECRUITMENT OF POLISH STUDENTS FOR ONLINE LECTURES

§4

1. Students with Polish citizenship will be able to join the lecture part of each of the three Intensive International Education Programs. The condition for participation is to send completed and signed application documents (listed in §3 item 5, points 1-8), paper version, address of the Wrocław University of Environmental and Life Sciences, C. K. Norwida 25, Wrocław, 50-375 Wrocław, Center for Student Affairs, room No. 2, and their scans via e-mail to the e-mail address: spinaker.wet@upwr.edu.pl.
2. Students studying veterinary medicine, interested in participating in lectures and not entering the target group, will not undergo the recruitment process.
3. Students with Polish citizenship are not included in the limits referred to in §1 item 5 of the Regulations.

RECRUITMENT COMMISSION AND PARTICIPANTS SELECTION CRITERIA INTENSIVE INTERNATIONAL EDUCATION PROGRAMS

§5

1. The recruitment procedure is carried out by the Recruitment Commission appointed by the order No. 185/2021 of the Rector of the Wrocław University of Environmental and Life Sciences on the September 30th 2021.
2. In case of circumstances preventing the Recruitment Committee member from direct participation in the Committee's work, the Chairperson of the Committee shall submit a motion to the Rector of the Wrocław University of Environmental and Life Sciences. The Rector dismisses the member and appoints a new one from among the employees of the Centre for Student Affairs or the Faculty of Veterinary Medicine of the Wrocław University of Environmental and Life Sciences.
3. The Project Manager supervises the works of the Recruitment Committee.
4. The tasks of the Recruitment Committee include the qualification procedure in the following scope

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- a) verification of application documents submitted by persons interested in participation in the Project,
 - b) selection of Project participants,
 - c) inform the candidates about the results of the elimination procedure
 - d) drawing up collective protocol from the elimination procedure.
5. Recruitment Committee makes decisions by simple majority of votes in the composition of min. 5 members. In the case of an equal number of votes, the vote of the Committee Chairman is decisive.
 6. The results of the qualification procedure are public.
 7. Based on the results of the verification of the documents submitted by foreign students interested in participating in the Project, three ranking lists are created, one for each IMPK, which determines the order of accepting the candidates to the Project within the limit of places.
 8. In case the number of foreign students interested in participating in the Project in a selected IMPK exceeds the limit of places specified in § 1 item 5 of the Regulations (the order of applications is binding), three reserve lists will be created, separately for each IIEP.
 9. A foreign student from the reserve list may participate in the Project:
 - a) in the IIEP he/she declared, if a place on the list of Participants, before the start of the classes, becomes vacant as a result of the resignation of a previously qualified candidate,
 - b) in another IIEP if there is a vacancy and the applicant wishes to change to another IIEP.
 10. In case of lack of sufficient number of participants the Project Manager may announce additional recruitment to the IIEP, in which the limit of places is not filled.
 11. Foreign students qualified to participate in the Project will be notified about that fact via e-mail, to the address given by the Participant in the application form.

FINAL PROVISIONS

§6

1. The Regulations come into force on the day of announcement and are valid until the end of the Project implementation.
2. The Regulations and changes to the regulations are introduced by the Rector's order.
3. Wrocław University of Environmental and Life Sciences as the Beneficiary reserves the right to change the Regulations.

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4. The Project Participant confirms in writing that he/she has read the Regulations and compliance with their principles.
5. The Regulations are available on the websites of Wrocław University of Environmental and Life Sciences and Veterinary Medicine Faculty and in the Project Office.